



**ANNUAL BUSINESS MEETING
Plenary Session by Zoom
Tuesday, June 17, 2025 – 12.00 p.m. (NOON)**

Join Zoom Meeting

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Meeting ID: 870 8069 2145

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AUDIT:

**SISTERSON & CO., LLP
DEAN PONTIUS and BRIAN KURITZKY, CFO**

The financial audit process involves having auditors evaluate the financial transactions and statements of your business. A typical business financial audit has four main phases: planning, setting internal controls, testing, and reporting.

- I. Planning
- II. Setting Internal Controls
- III. Testing
- IV. Reporting
- V. Outcome/Opinion
- VI. Nuances
- VII. Questions?

GOVERNANCE/RESOLUTIONS:

**MARK BREEDLOVE
Governance Chair**

Board governance is a framework composed of structures, processes, rules, and practices from which the board operates and is directed. Effective board governance involves competent board leadership, efficient management processes, and strategies to attain the enterprise's goals.

ANNUAL RESOLUTIONS OF THE VOTING MEMBERS OF OUR COUNCIL:

- I. Financial
 - i. Investment Guidelines
 - ii. *Endowment Spending Policy*
 - iii. *Gift Acceptance Policy*
 - iv. Policy on Selling Gifts of Stock
 - v. Memorial and Bequest Gifts
 - vi. Authorized Check Signers
 - vii. Council Credit Card
 - viii. Partnership Agreements/United Ways

Scouting America

Laurel Highlands Council

- ix. Specific Assistance Funds
 - x. Foundations & Government Agencies
 - xi. Line of Credit
- II. Record Keeping
- xii. Internet, Voicemail and Email Procedures
 - xiii. Records Retention & Document Destruction
- III. Board Governance
- xiv. Council Charter Renewal
 - xv. Committees of the Board
 - xvi. Authority of the Scout Executive
 - xvii. Whistleblower Protection Policy
 - xviii. Conflict of Interest Policy/Board of Directors
 - xix. Conflict of Interest Policy/Employees
 - xx. Authority to Hire
 - xxi. d.b.a. Laurel Highlands Council, Scouting America
- IV. Questions

NOMINATING:

MIKE TURZAI
Nominating Chair

The purpose of the Nominating Committee is to exercise general oversight with respect to the governance of the Board of Directors. Review the qualifications of and recommend to the Voting Members of the Council proposed nominees for election to the Board of Directors and Leadership Council.

- I. The Committee
- II. The Charge
- III. The Process
- IV. The Outcome
 - i. Emeritus
 - ii. Leadership Council
 - iii. Board of Directors
- V. The future