

Laurel Highlands Council

Event Expectations and Standards

The following expectations and standards apply to all council-organized programs and events, whether one-time or continuing, where the council or its agents* provide the staffing and may provide program and food service including programs and events both on and off council properties.

1. The event/program meets all applicable BSA National Camp Accreditation Standards (Day Camp, Short-Term Camp, Long-Term Camp, Camp Property) and all applicable BSA program guidelines or policies found in the most current edition of such documents as the Guide to Safe Scouting, Age-Appropriate Guidelines for Scouting Activities, BSA Shooting Sports Manual, Aquatics Supervision Manual, Belay On Manual, and others.
2. All events/programs will complete established approval steps and meet established approval timelines.
3. All events/programs will have an approved budget following established council budgeting policies.
4. All events/programs will have a written marketing and promotion plan.
5. All events/programs will complete all event close out steps within the established timeline.
6. All events/programs will achieve registration benchmarks as follows:
 - a. -60 Days from event – 25% of budgeted attendance. 50% for Day Camps
 - b. -30 Days from event – 50% of budgeted attendance. 75% for Day Camps
 - c. -14 Days from event – 85% of budgeted attendance. 95% for Day Camps
7. Programs and trainings that utilize a nationally provided syllabus will follow the syllabus presenting all material and content.

Failure to meet these expectations and standards may result in the following:

1. Event review and modification.
2. Event cancellation.
3. Per NCAP Standard AO-812, if it is determined that an individual subject to NCAP has acted intentionally, knowingly, or in an unacceptably negligent fashion in violation of NCAP standards, that individual may have BSA certifications revoked, be declared ineligible for further work in BSA outdoor programs, or in appropriate cases, have their BSA membership and/or commission revoked.

*Programs organized by the council or its agents include any and all events/programs coordinated by council committees or subsets of the council such as Districts or the Order of the Arrow. This includes, but is not limited to, camporees, Klondike derbies, family camps, day camps, Order of the Arrow events, training courses, and events where units serve as “host.”